

ELFERS CHRISTIAN PRESCHOOL

5630 OLYMPIA STREET ♦ NEW PORT RICHEY, FL. 34652
Phone (727) 848-1310 ♦ Fax (727) 848-2400

PARENT CENTER AGREEMENT

Agreement between PARENT and ELFERS CHRISTIAN PRE-SCHOOL
The following conditions involved in the care of _____
_____ are understood and agreed upon between ELFERS
CHRISTIAN PRESCHOOL AND _____
(Parent or Guardian)

The Center agrees that:

1. In return for the tuition which the parent agrees to pay, the school will give regular care to the above named child from _____ A.M. to _____ P.M. for _____ days per week, except for Saturday, Sunday, and the following holidays:

| | |
|----------------------|-----------------------------------|
| New Year's Eve & Day | Labor Day |
| Good Friday | Thanksgiving Day and Friday After |
| Memorial Day | Christmas Eve |
| Independence Day | Christmas Day |

Tuition payments are subject to change with each year's increases.

If payment is made after 6:00 P.M. Tuesday, the parent of said child agree to pay the late payment fee of \$20.00 to the Center. Returned checks will be billed a \$40.00 NSF Fee.

In an emergency, care will be given in addition to the hours indicated, a five minute grace will be given, then a charge of \$7.00 every five minutes per child.

2. The worker will examine the children daily for symptoms of contagious diseases or illnesses before they are admitted for the day. If a child has a temperature, that child will not be admitted until free of a temperature for 24 hours.
3. The school will exercise reasonable care and judgment, in all matters related to the welfare and safety of the child.

4. In case of an accident or illness to the child, the worker will promptly take such reasonable measures as are, in her judgment, in the best interests of the child, and will notify the parents as soon as possible.
5. The school will provide, in addition to the physical care the following services: A morning and afternoon snack will be provided, as well as emotional, social, spiritual and mental development opportunities in a group situation.
6. The school will provide secondary accident insurance coverage.
7. The school will give written notice in the event of any exposure to a contagious disease within the group.
8. The school will not release the child to anyone other than the parent or guardian unless there is written permission from the parent or guardian.
9. The school will try to provide toys and equipment in sufficient quantity to allow for a variety of play and learning activities during the day. Children may share favorite books and CD's from home.
10. Our school admits children of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally made available to all children at our school.
11. Our preschool discipline policy is as follows:
 - a. Verbal warning of inappropriate behavior.
 - b. Redirect child to another activity or separate children having an issue, while explaining how we want the behavior to change.
 - c. Quiet time- to calm down and think about how they are to act when they join the group for the next activity.
 - d. Sent to office for corrective action by talking to Director or a phone call to parent.
 - e. Continued visits to the office, or calls to parent with no visual signs of behavior change will result in a parent/teacher conference or dismissal. (On the discretion of the Director on duty)

The Parent agrees that:

1. The parents will pay the school in advance on Monday of each week the sum of \$_____ for regular care given to the above named child from _____ A.M. to _____ P.M. for _____ days per week, except for Saturday and Sunday, and the holidays listed. Responsibility for payment on time is that of the parent or guardian who signs the entrance agreement form. If a parent or guardian sees the tuition or fees cannot be paid on time, it is the responsibility of the parent or guardian to make acceptable arrangements for delayed payment with the director by writing a letter to our school board before payment is due. The contract for services to the child will be immediately terminated unless letter is approved. The school reserves the right to increase the weekly tuition as deemed necessary.
2. The parent will not violate the hours of care agreed upon. If two weeks notice is given when the child is to go on vacation, the parent will not pay for two weeks per anniversary year of enrollment.
3. If the child needs a prescribed medicine during the day, he will not be brought to the center without a written note for the school file from the doctor stating that he is able to be in a group situation, but still needs the medicine.
4. In the event the child has a contagious illness, the parent will notify the school. The child will not be allowed to return until all danger of contagion is past. Dr. note may be required.
5. In all emergencies, the school has permission to take such reasonable measures as are, in the judgment of the Director, necessary to the welfare and safety of the child.
6. The center reserves the privilege of dismissing any child if after entering he or she seems unable to participate in group experiences.
7. Liability for the acts of the child while under the care of the school is the parent's responsibility.
8. The school is not liable for accidents or illnesses occurring to the child while he is in its care, unless it can be proved that the accident or illness

was the direct result of the worker's negligence.

9. The parent will give two week's notice when the child is to be withdrawn or is to go on vacation, otherwise, payment is due for those two weeks.

BOTH PARTIES, ELFERS CHRISTIAN PRESCHOOL and PARENT Understand and Agree that:

1. This agreement is a contract binding for both the operator and parent.
2. The contract may be terminated by either the parent or school upon notification of intention at least two weeks in advance, at any time by mutual agreement of both parties or for behavior issues unresolved.
3. Children are not allowed to come to school with unnatural colored hair (Red, blue, green etc) or odd shavings. Boys are not allowed to wear pierced earrings. Only one set of earrings for girls. No tattoos please.
4. We have an open door policy, you are welcome to come and visit at any time during our hours of operation.
5. If for any reason due to storms Pasco County Schools are closed, we will also be closed.

Revised copy of Parent Center Agreement as of June 4, 2014 Page 4 of 4

CHILD'S NAME _____

NOTARY _____

EXPIRATION DATE _____ (Signature of Parent or Guardian)

DATE OF SIGNATURE _____

(Authorized Signature of School)

Notary Seal